



Muskingum Valley Park District Mission Oaks Gardens and Gale Garden Wedding and Photography Rules and Guidelines

At Mission Oaks Gardens and Gale Garden our priority is to provide a beautiful and safe garden for the public. It is imperative that the integrity of the grounds, special gardens and planting beds are preserved. You are encouraged to visit the gardens to familiarize yourself with our wedding venues. Please be aware that garden displays, and other scenery will change during the season and what you see during your initial visit may not be what is viewed on the day of your ceremony.

These five MVPD garden areas may be reserved for an outdoor wedding ceremony: Mission Oaks Gardens: Perennial Garden; Olga's Children's Garden; Terrace Overlook; Conifer Garden and Water Garden; and Gale Garden in the McIntire Historical District. Prices range from \$250 to \$350. See *MVPD Wedding Venues* for full descriptions.

Please consider the following rules and guidelines when making a decision to host your wedding ceremony in any of the Muskingum Valley Park District gardens.

1. The gardens are open to the public every day from dawn until dusk. We will provide signs requesting visitors observe that a wedding is in progress.
2. Restrooms and changing rooms are not available.
3. Venue rental times include setup and breakdown time. All personal equipment and decorations are to be provided, set-up, and removed by the renter within the agreed time frame.
4. The gardens are noted for their rare and unusual plants. Please remind guests to stay on designated paths so we may protect their habitat. This also pertains to photographers and the wedding party during pictures.
5. Driving on the grounds is prohibited. All items must be carried, and you must walk to and from the chosen site. **This includes all special delivery vendors like florists, photographers, etc...** You are responsible for letting your guests and vendors know this policy, so provide them with a copy of these rules and guidelines prior to the event.
6. Chairs may be used in all garden venues except the Perennial Garden of Mission Oaks Gardens. Chairs must be provided and setup by renter. If they are being delivered, you must be on site during the delivery.

7. You may toss real flower petals, approved birdseed (Black Oil Sunflower), or use bubbles but NOT fake flower petals, confetti, rice, or sparklers. These items can be detrimental to the health and safety of our flora and fauna.
8. Balloons, confetti, and candles (wax and open flames) are not permitted in the gardens. This includes balloon arches and unity candles.
9. Alteration of any plant material such as pruning, removal of flowers, or adding decorations to them is not permitted. Do not nail, staple, or attach items to the trees or structures.
10. Do not climb any trees, move any rocks, benches, or other park property.
11. No alcohol is permitted on the park premises.
12. Off street parking is available on Hunter Street and Pitman Street. Parking on Euclid Avenue is discouraged. Parking on the grass is strictly prohibited, except in the designated overflow parking on Hunter Street. (See *MVPD Venue Map*)
13. No vehicles may be left overnight at any MVPD parking lot locations.
14. No horse-drawn carriages.
15. Dogs are allowed. Must stay on a leash and owner's must clean up their dog's waste and dispose properly in the garbage.
16. Litter resulting from your event must be picked up and placed in trash bags provided by the renter. MVPD does not provide receptacles for events.
17. The applicant is responsible for all guests and wedding party attending the event. Any damage or loss resulting from the event attendees will be billed to the reserving party. Failure to clean up the area and remove all belongings will result in additional charges to the renter.
18. You are financially responsible for any damage to the grounds, buildings, and plantings that occur because of your ceremony. Please respect and maintain the beauty of the landscape by following all policy guidelines.
19. All Muskingum Valley Park District rules apply. (See our *Rules and Regs*)
20. Full payment is due at the time you make your reservation. (or one-month?)
21. You may wish to select a backup location for your outdoor wedding in case of inclement weather. We do not provide an alternate venue for your use, but you can reserve and rent our Visitor's Center for an additional fee.
22. If you need to cancel your reservation, we must receive a written request for cancellation no later than 30 days prior to the reservation date. A full refund will be mailed within 30 days. No cancellations will be refunded less than 30 days prior to the event. This includes cancellation due to weather.

To reserve your special day, or to ask any questions, call 740.455.8237 or email us at MVPD@muskingumcounty.org.