

**MUSKINGUM VALLEY PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
October 10, 2023**

The regular meeting of the Board of Muskingum Valley Park District Commissioners was held in the Volunteer Building at Mission Oaks Gardens. The meeting was called to order at 12:01 pm., by Board President Ty Kendrick.

Mr. Kendrick called roll and Commissioners Ty Kendrick, Ben Appleby, Ed Shaffer, and Cole Ryan were present. Also present were Executive Director Russ Edgington, Administrative Assistant Michelle Illing.

**INTRODUCTION OF GUESTS**

There were no guests present at the meeting.

**APPROVAL OR AMENDMENT OF MINUTES OF PREVIOUS MEETING:**

Mr. Kendrick called for discussion on or revisions to the minutes from the September 11, 2023, regular meeting. Mr. Shaffer moved to approve the minutes as submitted and Mr. Appleby seconded the motion. The minutes were approved as presented by acclamation.

**PRESENTATION OF FINANCIAL STATEMENT AND EXPENDITURES:**

Mr. Edgington presented board members with a copy of the September 2023 financial statement. After a brief discussion, President Kendrick asked for a motion to approve the statement. On a motion by Mr. Shaffer and second by Mr. Ryan the motion carried by acclamation.

Mr. Edgington presented the board with the proposed 2024 Muskingum Valley Park District operating budget (see attached). On a motion by Mr. Ryan and second by Mr. Shaffer the board approved the budget by acclamation.

**EXECUTIVE DIRECTOR REPORT:**

Westview Community Park – Mr. Edgington reported that Environmental Design Group (EDG) is working on proposals to include design and bidding packets for the Rogovin picnic shelter concrete work and installation of waterlines and electricity at the site.

Joe’s Run Recreational Trail/Collegial Woods Trails – Mr. Edgington shared that he is still waiting for a quote from Kroft Tree Service for the removal of several dead trees along the trail corridor.

Meadow Springs Farm – Mr. Edgington reported that he has not received a follow-up from Graham & Graham regarding the legal documents necessary to proceed with moving the life tenants from the old farmhouse to the brick house. He will reach out to attorney Ryan Linn.

Putnam Greenway – Mr. Edgington shared that Zemba Brothers is still unable to proceed with corridor clearing due to construction materials and equipment from the city’s sewer upgrade project. Due to the delay, the district approved a change order with Terracon Consultants in the amount of \$5,000 so they could clear a section of right of way near Pierce Street to perform test boring. It was noted that the district contracted to have herbicide applied to understory growth in the corridor to increase visibility and discourage homeless encampments.

Mr. Edgington further reported that Zanesville City Schools has been unresponsive to his request to obtain a sidewalk easement for the trail terminus at Pierce Street.

Muskingum Recreational Trail – Mr. Edgington reported the following:

- The district has reached out to Mrs. Matthews regarding documentation for the privacy fencing requirements on the trail adjoining their property.
- Environmental Design Group is working on property title research for the corridor extension to Zanesville.
- The TAP grant project has been delayed due to questions and concerns associated with fencing.

McGraw Edison Recreation Area – Mr. Edgington reported that a replacement entrance sign has been order for the recreation area. It was further reported that staff will map and document the existing mountain bike trails this fall to create a base map for emergency response personnel.

Glass Rock Rail Trail – Mr. Kendrick and Mr. Edgington summarized a meeting they had with the Ohio Rail Commission regarding the rail banked Glass Rock rail line in Muskingum and Perry Counties.

### **CONSIDERATION OF UNFINISHED BUSINESS AND NEW BUSINESS**

Master Plan Deliverables – Mr. Edgington provided an update on the master plan deliverables.

Appalachian Community Grant- Mr. Edgington and Mr. Ryan provided an update on the Appalachian Community Grant Program. It was reported that the district’s procured planners Environmental Design Group was asked for a proposal to take the district’s Canal Park Trail design to 30% by OMEGA. Mr. Edgington further reported that ODNR Assistant Director Mindy Bankey committed to provide documentation of the department’s support for the project.

Zanesville Muskingum County River Festival – Mr. Edgington provided a brief update on project planning efforts.

Muskingum Valley Park Society – Mr. Edgington summarized his meeting with Brian Wagner of the Muskingum County Community Foundation. The district will consider establishing a pass thru fund with the foundation.

Administrative Assistant Updates – Ms. Illing provided an update on district programming.

1720 Euclid Avenue Office Building – Mr. Edgington reported that there has been significant structural deterioration to the district’s office building over the past month. He will contact engineer Matt Derwacter to request a follow-up inspection of the building.

ORC 1545 – Mr. Shaffer asked for clarification on the status of ORC 1545 board members. Mr. Edgington provided a brief history of ORC 1545 board appointments and noted that his prior reference to “policy boards” references the requirements of ORC 1545.09 Bylaws and Rules.

### **PUBLIC COMMENT**

There was no public comment.

### **EXECUTIVE SESSION**

On a motion by Mr. Appleby and second by Mr. Ryan the board entered Executive Session at 12:57pm to discuss potential land acquisitions by the following roll call vote: Yea: Appleby, Ryan, Shaffer, Kendrick

On a motion by Mr. Ryan and second by Mr. Shaffer the board adjourned from Executive Session at 1:35pm by the following roll call vote: Yea: Appleby, Ryan, Shaffer, Kendrick

The board reported the following: Mr. Edgington and Mr. Ryan will approach potential sellers for parcels of vacant land in Cass and Perry Townships.

**ADJOURNMENT**

With no further business to discuss, Mr. Kendrick called for a motion to adjourn the meeting. On a motion by Mr. Ryan and second by Mr. Shaffer, the meeting was adjourned by acclamation at 1:40pm. The next meeting date is November 13, 2023, at 12:00pm.

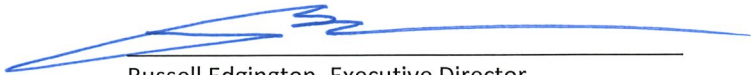
**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Board of Muskingum Valley Park District Commissioners follows Ohio's Sunshine Laws.

Respectfully submitted,



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Ty Kendrick, President



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Russell Edgington, Executive Director