

**MUSKINGUM VALLEY PARK DISTRICT
BOARD OF PARK COMMISSIONERS
BOARD MEETING MINUTES
November 13, 2023**

The regular meeting of the Board of Muskingum Valley Park District Commissioners was held in the Volunteer Building at Mission Oaks Gardens. The meeting was called to order at 12:04 pm., by Board President Ty Kendrick.

Mr. Kendrick called roll and Commissioners Ty Kendrick, Ben Appleby and Ed Shaffer were present. Also present were Executive Director Russ Edgington and Administrative Assistant Michelle Illing.

INTRODUCTION OF GUESTS

There were no guests present at the meeting.

APPROVAL OR AMENDMENT OF MINUTES OF PREVIOUS MEETING:

Mr. Kendrick called for discussion on or revisions to the minutes from the October 10, 2023, regular meeting. Mr. Shaffer moved to approve the minutes as submitted and Mr. Appleby seconded the motion. The minutes were approved as presented by acclamation.

PRESENTATION OF FINANCIAL STATEMENT AND EXPENDITURES:

Mr. Edgington presented board members with a copy of the October 2023 financial statement. After a brief discussion, President Kendrick asked for a motion to approve the statement. On a motion by Mr. Shaffer and second by Mr. Appleby the motion carried by acclamation.

EXECUTIVE DIRECTOR REPORT:

Westview Community Park – Mr. Edgington reported that he is still waiting for the design and bidding packets for the Rogovin picnic shelter concrete work and installation of waterlines and electricity at the site from Environmental Design Group (EDG). The district is expecting delivery of the picnic shelter Christmas week. It was noted that Art Rogovin had recently contacted the district for a progress report. It was further noted that Hartman Landscaping will install the new NaturePlay elements once their fall landscaping season slows down.

Joe’s Run Recreational Trail/Collegial Woods Trails – Mr. Edgington reported that a fire occurred in the pine forest adjacent to the trail near Adams Circle on the evening of November 4. Fire crews from Zanesville and Falls Township responded to the scene. It was noted that approximately 3 acres burned during the blaze. The pine trees are not expected to be adversely impacted by the fire.

Meadow Springs Farm – Mr. Edgington reported that he has not received a response from the Barkers regarding the legal documents drafted by attorney Ryan Linn transferring their life residency rights from the old wood frame farmhouse to the brick farmhouse at the site. It was noted that demolition of the outbuildings at the site will likely commence in the second quarter of 2024.

Putnam Greenway – Mr. Edgington shared that Zemba Brothers has initiated corridor clearing for the Greenway project. It was noted that unanticipated quantities of concrete debris have added to the cost of the cleanup. Mr. Edgington further reported that Zanesville City Schools has responded favorably to his request to obtain a sidewalk easement for the trail terminus at Pierce Street.

Muskingum Recreational Trail – Mr. Edgington reported the following:

- Mrs. Matthews has not responded to the district’s request for clarification on the privacy fencing requirements for the trail adjoining their property. Mr. Edgington will follow up with a written request.
- Environmental Design Group has completed the property title research for the corridor extension to Zanesville. Mr. Edgington is reviewing the research and will report his findings at a future meeting.
- The TAP grant project completion has been delayed due to multiple omissions and inaccuracies with the engineering plans. Mr. Edgington will discuss possible recourse with ODOT following the project’s completion.

McGraw Edison Recreation Area – Mr. Edgington reported that he, Mr. Ryan, Mr. Appleby, and Muskingum County Prosecutor Mark Zanghi met with Matt Abbot of the Zanesville Muskingum County Port Authority to discuss formalizing an agreement to utilize undevelopable Port Authority property for recreational purposes. Mr. Edgington provided sample lease agreements and MOUs for Mr. Zanghi’s review.

Glass Rock Rail Trail – Mr. Edgington reported that he intends to contact the Ohio Rail Commission to arrange a viewing of the Glass Rock rail corridor. Mr. Appleby, Mr. Shaffer, and Mr. Kendrick expressed an interest in viewing the corridor.

CONSIDERATION OF UNFINISHED BUSINESS AND NEW BUSINESS

1720 Euclid Avenue Office Building – Mr. Edgington reported that a representative from Dingy Movers stopped by District Headquarters to view the structural issues with the building. They provided an informal quote of \$150,000 to restore the structural integrity of the building. Mr. Edgington will review their proposal and compare the costs of repair verses demolition and relocation and will report back to the board.

Ohio HB 140 – Mr. Edgington provided a summary of House Bill 140 and its implications for future park district levy campaigns.

Master Plan Deliverables – Mr. Edgington will provide updated Action Plans at the December regular meeting.

Appalachian Community Grant- Mr. Edgington reported that OMEGA will do a final review of their multi-county submittal for Appalachian Community Grant Funds this week.

Zanesville Muskingum County River Festival – Mr. Edgington provided a brief update on project planning efforts.

Muskingum Valley Park Society – Mr. Edgington reported that Attorney James Wolfe is preparing legal documents for dissolution of the Society’s 501c3.

Board Member Terms – It was reported that Mr. Shaffer and Ms. Luburgh-Agin were due for reappointment in January of 2024.

Personnel – It was reported that part-time park technician Kennedy Walls resigned effective November 6, 2023.

Administrative Assistant Updates – Ms. Illing provided an update on district programming. It was noted that the MVPD received the Friends of Conservation Award from the Muskingum Soil and Water Conservation District. It was also noted that staff will decorate Westview Community Park for the holidays the week after Thanksgiving.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

With no further business to discuss, Mr. Kendrick called for a motion to adjourn the meeting. On a motion by Mr. Appleby and second by Mr. Shaffer, the meeting was adjourned by acclamation at 1:14pm. The next meeting date is December 11, 2023, at 12:00pm.

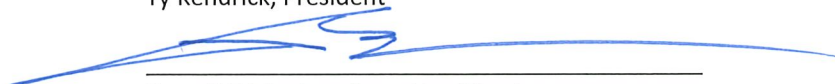
SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Board of Muskingum Valley Park District Commissioners follows Ohio's Sunshine Laws.

Respectfully submitted,



Ty Kendrick, President



Russell Edgington, Executive Director