

**MUSKINGUM VALLEY PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
February 14, 2023**

The regular meeting of the Board of Muskingum Valley Park District Commissioners was held in the Volunteer Building at Mission Oaks Gardens. The meeting was called to order at 12:02 pm., by Board President Ty Kendrick.

Mr. Kendrick called roll and Commissioners Ty Kendrick, Ben Appleby, Ed Shaffer, Cole Ryan, Hanna Luburgh-Agin were present. Also present was Executive Director Russ Edgington, and staff members Michelle Illing and Haley Johnson.

**INTRODUCTION OF GUESTS**

The Board welcomed Kelly Ashby, President of the Muskingum Valley Park Society.

**APPROVAL OR AMENDMENT OF MINUTES OF PREVIOUS MEETING:**

Mr. Kendrick called for discussion on or revisions to the minutes from the January 10, 2023, regular meeting. On a motion by Mr. Ryan and Second by Mr. Shaffer, the minutes were approved as presented by acclamation.

**PRESENTATION OF FINANCIAL STATEMENT AND EXPENDITURES:**

Mr. Edgington presented board members with a copy of the January 2023 financial statement. After a brief discussion, President Kendrick asked for a motion to approve the statement. On a motion by Mr. Shaffer and second by Mr. Ryan the motion carried by acclamation.

**EXECUTIVE DIRECTOR REPORT:**

Westview Community Park – Mr. Edgington informed the board that the district was still being considered for a Muskingum County Community Foundation grant to purchase additional NaturePlay elements for the park.

Joes’ Run Recreational Trail – Mr. Edgington reported that a portion of the trail will be annexed from Falls Township into the City of Zanesville to facilitate expansion of the Zanesville Middle School.

Meadow Springs Farm – Mr. Edgington provided a summary of his meeting with Mr. and Mrs. Barker.

Putnam Greenway – Mr. Edgington provided a summary of a meeting he and Mr. Ryan attended with City of Zanesville officials to discuss trail construction and required permits. It was further reported that Mr. Edgington attended a Zanesville Opportunity Zones Development public meeting in Putnam.

Muskingum Recreational Trail – Mr. Edgington presented the board with the Transportation Alternatives Program grant construction bid results. It was further reported that he met with Jim Lenner, President & CEO of Neighborhood Strategies, a consulting firm that specializes in facilitating community projects.

**CONSIDERATION OF UNFINISHED BUSINESS AND NEW BUSINESS**

Master Plan Deliverables – Mr. Edgington provided an update on the master plan deliverables.

Muskingum Valley Park Society MOU – The board discussed how the Muskingum Valley Park Society can assist the district in carrying out its mission with Park Society President Kelly Ashby. Following the discussion, a Memorandum of Understanding was signed by President Kendrick and President Ashby.

Contract Mowing – On a motion by Mr. Shaffer and second by Mr. Appleby, the board voted to accept bids for contract mowing at several park district locations. The successful bidder will execute a contract for the 2023, 2024, and 2025 mowing seasons.

Administrative Assistant Updates – Ms. Illing reported that she and AmeriCorps Service person Haley Johnson attended the annual Ohio Parks and Recreation Association conference. It was further reported that the district’s Seed Stratification Workshop was well attended. Upcoming programs include Russ and Michelle presenting at the Muskingum Valley Garden Society’s Spring Garden Symposium.

AmeriCorps Position – It was reported that Skylar Ulry has resigned from her AmeriCorps Service Person position. Rural Action, the sponsor agency will seek a replacement to fulfill Skylar’s term.

**PUBLIC COMMENT**

There was no public comment.


**ADJOURNMENT**

With no further business to discuss, Mr. Kendrick called for a motion to adjourn the meeting. On a motion by Mr. Appleby and second by Mr. Shaffer, the meeting was adjourned by acclamation at 1:09 pm. The next meeting date is March 14, 2023, at 12:00pm.

**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Board of Muskingum Valley Park District Commissioners follows Ohio’s Sunshine Laws.

Respectfully submitted,



---

Ty Kendrick, President



---

Russell Edgington, Executive Director