

**MUSKINGUM VALLEY PARK DISTRICT
BOARD OF PARK COMMISSIONERS
BOARD MEETING MINUTES
April 11, 2023**

The regular meeting of the Board of Muskingum Valley Park District Commissioners was held in the Volunteer Building at Mission Oaks Gardens. The meeting was called to order at 12:00 pm., by Board President Ty Kendrick.

Mr. Kendrick called roll and Commissioners Ty Kendrick, Ben Appleby, Ed Shaffer, and Hanna Luburgh-Agin were present. Also present were Executive Director Russ Edgington and Administrative Assistant Michelle Illing.

INTRODUCTION OF GUESTS

Muskingum Valley Park Society Secretary Star Pickerel and PT MVPD Park Technician Kennedy Walls.

APPROVAL OR AMENDMENT OF MINUTES OF PREVIOUS MEETING:

Mr. Kendrick called for discussion on or revisions to the minutes from the March 14, 2023, regular meeting. On a motion by Mr. Shaffer and Second by Mr. Appleby, the minutes were approved as presented by acclamation.

PRESENTATION OF FINANCIAL STATEMENT AND EXPENDITURES:

Mr. Edgington presented board members with a copy of the March 2023 financial statement. After a brief discussion, President Kendrick asked for a motion to approve the statement. On a motion by Ms. Luburgh-Agin and second by Mr. Shaffer the motion carried by acclamation. Board members were informed that the first half tax settlement netted \$259,770.

President Kendrick was presented a letter (see attached) for signature, approving payment to Columbus Micro for a 2022 invoice out of 2023 funds. The invoice was the result of Muskingum County Information Systems purchasing two Microsoft Surface tablets on behalf of the park district.

EXECUTIVE DIRECTOR REPORT:

Westview Community Park – Mr. Edgington informed the board that a liability insurance claim has been submitted to the district’s insurance carrier for storm damage that occurred on March 25, 2023. A wind event damaged four trees and the property line fence on the north side of the park. Mr. Edgington reported that Bimbo Bakeries USA has expressed an interest in donating labor and monetary funds towards a project at the park.

Joes’ Run Recreational Trail – Mr. Edgington reported that Hazen Construction will complete the trail slip repairs once the asphalt plants reopen in the spring.

Meadow Springs Farm – Mr. Edgington reported that Terry and Diane Goss have approached the district expressing interest in purchasing Meadow Springs Farm. It was noted that the gift agreement and conservation easement prohibit such a transaction.

Putnam Greenway – Mr. Edgington provided an update on the preliminary plan development for the Greenway.

Muskingum Recreational Trail – Mr. Edgington reported that to date, ODOT does not have a signed contract for the T.A.P. construction project. It was noted that the project was still scheduled for completion before the end of the year.

Mission Oaks Gardens – Mr. Edgington reported that the Decorator’s Den will be installing vinyl flooring in the Todd House. Mission Oaks Gardens (501c3) will be covering most of the cost of the project.

CONSIDERATION OF UNFINISHED BUSINESS AND NEW BUSINESS

Master Plan Deliverables – Mr. Edgington provided an update on the master plan deliverables.

Muskingum Valley Park Society – Star Pickerel of the Muskingum Valley Park Society canvassed the board regarding their interest in holding a 5k walking/running event during the district’s annual Halloween program at Collegial Woods Trails. The board expressed support for the proposed program and offered their assistance.

AEP Philo Property – Mr. Edgington informed the board that Muskingum County Planning Commission Director Andy Roberts contacted the district regarding its interest in the former AEP Philo power plant property. The county is seeking funds to clean up the property for future recreational development.

East Fultonham Trail – Mr. Edgington reported that the Ohio Rail Development Commission is planning to rail bank the Glass Rock rail line that stretches from the Ohio Southern mainline south of Zanesville just off SR 93 to the area of the former Central Silica site on SR 204 in Perry County. The commission intends to preserve the corridor for recreational trail development.

East Central Career Programs Agreement – Mr. Edgington presented the board with a draft FY23 CCMEP Paid Work Experience Training Site Agreement. The program, administered by Muskingum County Job and Family Services, trains youth ages 16-24 for job skills and career opportunities. Mr. Kendrick expressed concern that the agreement was open ended. On a motion by Mr. Shaffer and second by Ms. Luburgh-Agin the board voted to execute the agreement with a 30-day termination clause. The motion carried by acclamation.

Administrative Assistant Updates – Ms. Illing provided an update on district programming. It was reported that the district participated in the Muskingum Valley Garden Society’s annual Spring Garden Symposium. Upcoming programs include Amphibian Palooza at McGraw Edison Recreation Area on April 29 and National Public Garden’s Day at Mission Oaks Gardens on May 6. It was noted that there has been an increase in the number of businesses and groups volunteering for the district.

2023-2024 Mowing Bids – The board was presented with a 2023-2024 mowing bid tabulation (see attached). On a motion by Ms. Luburgh-Agin and second by Mr. Appleby, the board voted to award a two-year contract to Lawler’s Lawn Care by acclamation.

Future Board Meetings – It was noted that due to meeting conflicts it may be necessary to reschedule regular MVPD board meetings from the second Tuesday of each month to the second Monday of each month. Russ will confirm that there are no conflicts and report back to the board during the May 9 meeting.

PUBLIC COMMENT

There was no public comment.

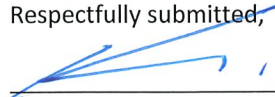
ADJOURNMENT

With no further business to discuss, Mr. Kendrick called for a motion to adjourn the meeting. On a motion by Mr. Appleby and second by Ms. Luburgh-Agin, the meeting was adjourned by acclamation at 1:11 pm. The next meeting date is May 9, 2023, at 12:00pm.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Board of Muskingum Valley Park District Commissioners follows Ohio's Sunshine Laws.

Respectfully submitted,



Ty Kendrick, President



Russell Edgington, Executive Director