

**MUSKINGUM VALLEY PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
May 9, 2023**

The regular meeting of the Board of Muskingum Valley Park District Commissioners was held in the Volunteer Building at Mission Oaks Gardens. The meeting was called to order at 12:03 pm., by Board President Ty Kendrick.

Mr. Kendrick called roll and Commissioners Ty Kendrick, Ben Appleby, Cole Ryan and Hanna Luburgh-Agin were present. Also present were Executive Director Russ Edgington and Administrative Assistant Michelle Illing.

**INTRODUCTION OF GUESTS**

Muskingum Valley Park Society Secretary Star Pickerel.

**APPROVAL OR AMENDMENT OF MINUTES OF PREVIOUS MEETING:**

Mr. Kendrick called for discussion on or revisions to the minutes from the April 11, 2023, regular meeting. On a motion by Mr. Ryan and Second by Ms. Luburgh-Agin, the minutes were approved as presented by acclamation.

**PRESENTATION OF FINANCIAL STATEMENT AND EXPENDITURES:**

Mr. Edgington presented board members with a copy of the April 2023 financial statement. After a brief discussion, President Kendrick asked for a motion to approve the statement. On a motion by Ms. Luburgh-Agin and second by Mr. Ryan the motion carried by acclamation. President Kendrick signed a letter authorizing payment to Taylor Terrace Landscaping for a 2022 invoice.

**EXECUTIVE DIRECTOR REPORT:**

Westview Community Park – Mr. Edgington provided an update on the storm damage liability insurance claim. He also informed the board that the district would receive \$10,000 from the Muskingum County Community Foundation from their 2022 Fall Grant award program. On a motion by Ms. Luburgh-Agin and second by Mr. Ryan the board authorized Mr. Edgington to proceed with the purchase of additional NaturePlay elements for the park. The motion carried by acclamation.

Joes’ Run Recreational Trail – Mr. Edgington reported that he will contact Hazen Construction to confirm a completion date for the slip repairs.

Meadow Springs Farm – Mr. Edgington reported that the district was still waiting for an official response from the Owl Creek Conservancy regarding a potential agreement with the Barkers. It was noted that Gause Excavating has submitted an invoice for restoring field tile drainage at the farm.

Putnam Greenway – Mr. Edgington provided an update on the preliminary plan development for the Greenway. It was noted that the base map and topography maps have been completed, and that a wetlands delineation has come back favorable for construction.

Muskingum Recreational Trail – Mr. Edgington reported that to date, ODOT has a signed contract for the T.A.P. construction project. A preconstruction meeting has not been scheduled by the contractor.

Mission Oaks Gardens – Mr. Edgington reported that significant improvements have been made to the Children’s Garden. On a motion by Mr. Appleby and second by Mr. Ryan, the board voted to replace the siding on the Todd House.

**CONSIDERATION OF UNFINISHED BUSINESS AND NEW BUSINESS**

Master Plan Deliverables – Mr. Edgington provided an update on the master plan deliverables.

Appalachian Community Grant- Mr. Edgington updated the board on the evolving Appalachian Community Grant process. It was noted that he is working with Andy Roberts from Muskingum County on a Muskingum River Blueway/Bikeway Master Plan funded by Ohio Mideastern Governments Association (OMEGA). In addition to the OMEGA initiative, the district is working with the Buckeye Hills Regional Commission. Buckeye Hills has assigned Environmental Design group as the district’s procured planners for the grant process. The Muskingum River and Ohio National Road Association Project has also reached out to the district as a potential grant application partner.

Zanesville City Meeting – Mr. Edgington reported that he and Andy Roberts had a favorable meeting with Mayor Mason from the City of Zanesville to discuss current and future recreational trail projects and potential partnerships between the city and park district.

Muskingum Valley Park Society – Star Pickerel of the Muskingum Valley Park Society continued the discussion of holding a 5k walking/running event during the district’s annual Halloween program at Collegial Woods Trails.

Administrative Assistant Updates – Ms. Illing provided an update on district programming.

**PUBLIC COMMENT**

There was no public comment.

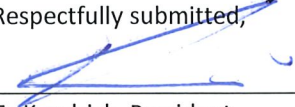
**ADJOURNMENT**

With no further business to discuss, Mr. Kendrick called for a motion to adjourn the meeting. On a motion by Mr. Appleby and second by Mr. Ryan, the meeting was adjourned by acclamation at 1:16 pm. The next meeting date is June 20, 2023, at 12:00pm.

**SUNSHINE LAW COMPLIANCE**


It is declared that notification of this meeting and any business conducted therein by the Board of Muskingum Valley Park District Commissioners follows Ohio’s Sunshine Laws.

Respectfully submitted,



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Ty Kendrick, President



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Russell Edgington, Executive Director