

**MUSKINGUM VALLEY PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
August 14, 2023**

The regular meeting of the Board of Muskingum Valley Park District Commissioners was held in the Volunteer Building at Mission Oaks Gardens. The meeting was called to order at 12:01 pm., by Board President Ty Kendrick.

Mr. Kendrick called roll and Commissioners Ty Kendrick, Ben Appleby, Ed Shaffer, Hanna Luburgh-Agin and Cole Ryan were present. Also present were Executive Director Russ Edgington and Administrative Assistant Michelle Illing.

**INTRODUCTION OF GUESTS**

There were no guests present at the meeting.

**APPROVAL OR AMENDMENT OF MINUTES OF PREVIOUS MEETING:**

Mr. Kendrick called for discussion on or revisions to the minutes from the July 10, 2023, regular meeting. Mr. Ryan moved to approve the minutes as submitted and Ms. Luburgh-Agin seconded the motion. The minutes were approved as presented by acclamation.

**PRESENTATION OF FINANCIAL STATEMENT AND EXPENDITURES:**

Mr. Edgington presented board members with a copy of the July 2023 financial statement. After a brief discussion, President Kendrick asked for a motion to approve the statement. On a motion by Mr. Shaffer and second by Ms. Luburgh-Agin the motion carried by acclamation.

The board was presented with a 2024 Local Government Fund Certification document from the Muskingum County Auditor. On a motion by Mr. Shaffer, and second by Ms. Luburgh-Agin the board accepted the certification (see Attached). The motion carried by acclamation.

On a motion by Mr. Ryan and second by Mr. Shaffer, the board passed MVPD board resolution 2023-03 authorizing the use of The Community Bank credit cards per MVPD credit card policy. The motion carried by acclamation.

**EXECUTIVE DIRECTOR REPORT:**

Westview Community Park – Mr. Edgington provided an update on the Rogovin donation. On a motion by Mr. Shaffer and second by Mr. Appleby the board approved the purchase of a fabricated picnic shelter in the amount of \$49,997. The motion carried by acclamation.

Joe’s Run Recreational Trail – The board discussed obtaining quotes for tree removal adjacent to the Joe’s Run Recreational Trail.

Meadow Springs Farm – Mr. Edgington reported that he met with Mrs. Barker regarding their proposed move from the old farmhouse to the brick house. It was noted that Mr. Edgington will contact Ryan Linn of Graham and Graham for legal advice on how to proceed.

Putnam Greenway – Mr. Edgington reported that the city of Zanesville has requested the district delay construction of the asphalt trail until spring 2024 due to the ongoing construction of their sewer project.

Muskingum Recreational Trail – Mr. Edgington reported that Michael Schiele has been contracted to remove the fencing from the trail near McGlade School Road. It was noted that the district will enlist the services of Environmental Design Group to proceed with corridor extension research.

**CONSIDERATION OF UNFINISHED BUSINESS AND NEW BUSINESS**

Master Plan Deliverables – Mr. Edgington provided an update on the master plan deliverables.

Appalachian Community Grant- Mr. Edgington updated the board on the Muskingum River Blueway/Bikeway Master Plan and efforts to develop a connector trail from the Greenway to the City of Zanesville’s Zane’s Landing bike trail utilizing ODNR Canal Lands. It was noted that the Ohio Department of Development concurred that ACG funds could be utilized for the extension project on ODNR owned property.

Zanesville Muskingum County River Festival – Mr. Edgington provided an update on planning for the 2024 Zanesville Muskingum County River Festival. The board reviewed drafts of the proposed branding and promotional materials.

Muskingum Valley Park Society – It was reported that the 5k race, to be held during the 2023 Trail of Treats program has been cancelled.

Landscape Architecture/Engineering Services – On a motion by Mr. Ryan and second by Ms. Luburgh-Agin the board approved signing a master services agreement with Environmental Design Group. The motion carried by acclamation.

Public Information Request – The board discussed a public information request regarding the district’s recreational trail maintenance, plans, and operations.

Administrative Assistant Updates – Ms. Illing provided an update on the following district programming:

- Conservation Kids Day Camp

**PUBLIC COMMENT**

There was no public comment.

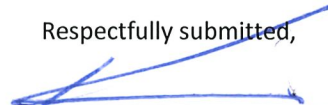
**ADJOURNMENT**

With no further business to discuss, Mr. Kendrick called for a motion to adjourn the meeting. On a motion by Mr. Appleby and second by Mr. Ryan, the meeting was adjourned by acclamation at 1:05pm. The next meeting date is September 11, 2023, at 12:00pm.

**SUNSHINE LAW COMPLIANCE**


It is declared that notification of this meeting and any business conducted therein by the Board of Muskingum Valley Park District Commissioners follows Ohio’s Sunshine Laws.

Respectfully submitted,



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Ty Kendrick, President



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Russell Edgington, Executive Director